

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF SUNNYSIDE,  
WASHINGTON, HELD AT THE SUNNYSIDE HOUSING  
AUTHORITY OFFICE ON  
DECEMBER 21, 2022, PURSUANT TO A NOTICE  
PREVIOUSLY ISSUED

Chairperson Keith Sattler called the meeting to order.

CALL TO ORDER

Commissioners present or participating remotely: Mae Haney and Melba Fujiura. Also present: Earlene Bassett, Accountant, and Ketha Kimbrough, Executive Director.

ROLL CALL

Melba Fujiura made a motion to approve the Consent Agenda including: Minutes of the November 16, 2022 Regular Meeting; Payment of the Bills for the Month of November, 2022; and Financial Reports for the period ending November 30, 2022. Mae Haney seconded the motion. Motion approved with all in favor.

CONSENT AGENDA  
Minutes  
Payment of the Bills  
Financial Reports

Regarding the above payment of the bills for the month of November, 2022, it is noted that checks audited and certified by the Auditing Officer as required by R.C.W. 42.24.180 have been recorded on listings that have been made available to the Board. As of this date, December 21, 2022, the Board does, therefore, by unanimous vote of those participating, approve for payment those operating account checks issued in November 2022 included in operating fund numbers 42129 through 42218 for a total of \$147,196.10.

RESOLUTION 2022-12  
A RESOLUTION APPROVING THE DISPOSAL  
OF SURPLUS APPLIANCES  
(Full text on file.)

RESOLUTION 2022-12  
AUTHORIZING THE  
DISPOSAL OF SURPLUS  
APPLIANCES

Melba Fujiura moved to adopt Resolution 2022-11 as presented. Mae Haney seconded. Motion passed with all in favor.

RESOLUTION 2022-13  
PHA BOARD RESOLUTION APPROVING  
OPERATING BUDGET – FORM HUD-52574  
(Full text on file.)

RESOLUTION 2022-13  
APPROVING THE 2023  
HUD OPERATING  
BUDGET

Mae Haney made the motion to approve the 2023 HUD Operating Budget as presented. Melba Fujiura seconded the motion. Motion passed with all in favor.

RESOLUTION 2022-14  
A RESOLUTION TO AUTHORIZE THE WRITE-OFF OF ONE  
UNCOLLECTIBLE ACCOUNT INCURRED IN THE  
OPERATION OF PLAZAS DEL SOL  
(Full text on file.)

RESOLUTION 2022-14  
AUTHORIZING THE  
WRITE-OFF OF BAD  
DEBT

Melba Fujiura motioned to approve Resolution 2022-14 as presented. Mae Haney seconded the motion. Motion passed with all in favor.

With no further business to come before the meeting, the meeting was adjourned.

ADJOURNMENT

  
\_\_\_\_\_  
Chairperson

Attest:

  
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Secretary