

MINUTES OF THE JANUARY 15, 2025 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF SUNNYSIDE, WASHINGTON, HELD AT THE SUNNYSIDE  
HOUSING AUTHORITY OFFICE PURSUANT TO A NOTICE  
PREVIOUSLY ISSUED

Chairperson Melba Fujiura called the meeting to order.

CALL TO ORDER

Commissioners present or participating remotely: Mae Haney, Wallace Anderson and Melba Fujiura.

1. ROLL CALL

Staff present: Elizabeth Alba, Executive Director

There was no public comment.

2. PUBLIC COMMENT

Mae Haney made the motion to approve the Consent Agenda including: Minutes of the December 18, 2024 Regular Meeting, Payment of the Bills for the Month December 2024. Wallace Anderson seconded the motion. Motion passed.

3. CONSENT AGENDA  
a. Minutes  
b. Payment of the Bills

Regarding the above payment of the bills for the month of December 2024, it is noted that checks audited and certified by the Auditing Officer as required by R.C.W. 42.24.180 have been recorded on listings that have been made available to the Board. As of this date, January 15, 2025, the Board does, therefore, by unanimous vote of participating commissioners, approve for payment those operating account checks issued in December 2024 included in operating fund numbers 44438 through 44418, for a total of \$175,098.04.

Rainier Court

Update given from Elizabeth Alba, Executive Director, regarding the number of remaining tenants at Rainier Court and direction from the Board to proceed with legal advice regarding notice of demolition.

4. REPORTS  
a. Rainier Court  
b. New Employees

New Employees

Elizabeth Alba, Executive Director, informed the Board of three new employees that started at the beginning of 2025. Esmeralda Esqueda, Receptionist and Yainira Frayle-Acosta, Occupancy Specialist started at the Administration office and Jesse Palafox-Gonzalez started in the Maintenance Department. Jesse is a current tenant which is helpful for our HUD scores.

5. RESOLUTIONS AND ACTIONS

Resolution 2024-10

A Resolution authorizing a Statement of Work with MRI Software LLC to provide electronic signatures for Accounts Payable checks for the Lindsey Software currently in use for the Housing Authority of Sunnyside, Washington. The one-time cost for this service is \$300.

a. Resolution 2025-01:  
A Statement of Work  
with MRI Software  
LLC for Electronic  
Signatures for  
Accounts Payable for  
Lindsey Software

Wallace Anderson moved to approve Resolution 2025-1 as presented. Mae Haney seconded. All in favor.

With no further business to come before the meeting, the meeting was adjourned.

6. ADJOURNMENT

Xgh Scott  
Chairperson

Attest Eelba , Secretary