

MINUTES OF FEBRUARY 18, 2026
MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF SUNNYSIDE, WASHINGTON, HELD AT THE SUNNYSIDE
HOUSING AUTHORITY ADMINISTRATIVE OFFICE PURSUANT TO NOTICE PREVIOUSLY ISSUED

Chairperson Melba Fujiura called the meeting to order.

CALL TO ORDER

Commissioners present or participating remotely: Melba Fujiura, Mae Haney, and Jesse Gonzales.
Staff present: Elizabeth Alba, Executive Director.

1. ROLL CALL

There was no Public Comment.

2. PUBLIC COMMENT

Jesse Gonzales made the motion to approve the Consent Agenda including Minutes of the Board Meeting held on January 21, 2026, Payment of the Bills for the Month of January 2026. Mae Haney seconded the motion. Motion passed.

3. CONSENT AGENDA

Regarding the above payment of the bills for the month of January 2026, it is noted that checks audited and certified by the Auditing Officer as required by R.C.W. 42.24.180 have been recorded on listings that have been made available to the Board. As of February 18, 2026, the Board does, therefore, by unanimous vote of participating commissioners, approve for payment those operating account checks issued in January 2026 45503 through 45588 for a total of \$180,687.14.

Elizabeth Alba, Executive Director, explained to the Board that HUD issued a notice of funding availability for Housing Authorities that do not have sufficient reserves (3 months or less). Good News! Our reserve status is at 20 months. Report provided in the packet.

4. REPORTS AND
UPDATES
a. HUD Report

ED Alba reported on the Accountability Audit conducted by the Washington State Auditor's Office. An accountability audit involves performing procedures to obtain audit evidence about compliance and controls in areas selected for audit. The audit is wrapping up this week, and an exit conference will be scheduled soon.

b. SAO – 2022, 2023
and 2024
Accountability Audit

Resolution 2026-03
A Resolution Approving an Updated Capitalization Policy

5. RESOLUTIONS AND
ACTIONS

Jesse Gonzales moved to approve Resolution 2026-03 as presented. Mae Haney seconded. All in favor.

a. Resolution 2026-03:
Approving an Updated
Capitalization Policy

Resolution 2026-04
A Resolution Approving an EFT Policy

b. Resolution 2026-04:
Resolution Approving
an EFT Policy

Jesse Gonzales moved to approve Resolution 2026-04 as presented. Mae Haney seconded. All in favor.

Resolution 2026-05
A Resolution Authorizing the Submission of a Rental Assistance Demonstration (RAD) Application to HUD

c. Resolution 2026-05:
Resolution Authorizing
the Submission of a
Rental Assistance
Demonstration (RAD)
Application to HUD

Jesse Gonzales moved to approve Resolution 2026-05 as presented. Mae Haney seconded. All in favor.

Resolution 2026-06

A Resolution Approving a Statement of Work (SOW) with MRI Software LLC for professional services associated with web training for Lindsey Housing Software

Jesse Gonzales moved to approve Resolution 2026-06 as presented. Mae Haney seconded. All in favor.

d. Resolution 2026-06:
Resolution Approving a Statement of Work (SOW) with MRI Software LLC for professional services associated with web training for Lindsey Housing Software

With no further business to come before the meeting, the meeting was adjourned. 6. ADJOURNMENT



Attest, Secretary

Chairperson

