

MINUTES OF APRIL 28 AND 29, 2026
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF SUNNYSIDE, WASHINGTON, HELD AT THE SUNNYSIDE
HOUSING AUTHORITY ADMINISTRATIVE OFFICE PURSUANT TO NOTICE PREVIOUSLY ISSUED

Chairperson Melba Fujiura called the meeting to order.

CALL TO ORDER

Commissioners present: Melba Fujiura and Sharon Templin.

1. ROLL CALL

Staff present: Elizabeth Alba, Executive Director, Kerry Griffin, Maintenance Supervisor and Annette Lara, Finance Supervisor.

HUD Staff Present: Crystal Simpson, Portfolio Management Specialist, Sarah Katherine, Financial Analyst, and Susan Van Fleet, Correspondence Analyst.

Discussion regarding SHA Organizational Chart and staffing level needs.

2. General Staffing

Discussion regarding the obligations of the Board for being a steward of Public Funds, Trainings available on HUD Website and general discussion about board duties.

3. Board Governance

Discussion about HUD Form - General Depository Agreement, providing Financial Reports timely to Board of Directors, and other general financial issues.

4. Finance

Discussion and PHAS Score indicators, HUD approved vacant status, 5 Year Action Plan (HUD) and 5 Year Action Plan (Agency Wide).

5. PHAS Indicators

Discussion regarding RAD notice for consolidation and timeline.

6. Repositioning

Meeting recessed at 3:30 pm on April 28, 2026

Meeting reconvened at 8:00 am on April 29, 2026

Meeting wraps up and HUD Staff to take a tour of HUD properties.

With no further business to come before the meeting, the meeting was adjourned.

7. ADJOURNMENT



Attest, Secretary


Chairperson