

MINUTES OF JUNE 17, 2026
MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF SUNNYSIDE, WASHINGTON, HELD AT THE SUNNYSIDE
HOUSING AUTHORITY ADMINISTRATIVE OFFICE PURSUANT TO NOTICE PREVIOUSLY ISSUED

Chairperson Melba Fujiura called the meeting to order.

CALL TO ORDER

Commissioners present or participating remotely: Melba Fujiura, Mae Haney, and Sharon Templin.

1. ROLL CALL

Staff present: Elizabeth Alba, Executive Director and Annette Lara, Finance Supervisor.

There was no Public Comment.

2. PUBLIC COMMENT

Mae Haney made the motion to approve the Consent Agenda including Minutes of the Board Meeting held on May 19, 2026, Payment of the Bills for the Month of May 2026. Sharon Templin seconded the motion. Motion passed.

3. CONSENT AGENDA

Regarding the above payment of the bills for the month of May 2026, it is noted that checks audited and certified by the Auditing Officer as required by R.C.W. 42.24.180 have been recorded on listings that have been made available to the Board. As of June 17, 2026, the Board does, therefore, by unanimous vote of participating commissioners, approve for payment those operating account checks issued in May 2026 45898 through 45989 for a total of \$173,150.01.

Elizabeth Alba, Executive Director, provided details regarding the entrance conference for the 2025 Financial Audit. Novogradac provided a list of items to complete. Staff have begun gathering the required information.

4. REPORTS AND UPDATES
i. 2025 Audit

Resolution 2026-15

A Resolution authorizing the closure of US Bank Payroll Tax Account.

Mae Haney moved to approve Resolution 2026-15 as presented. Sharon Templin seconded. All in favor.

Action

HUD General Depository Agreement (HUD 51999) approving Board Chair and Secretary to sign the agreement

Mae Haney moved to approve Board Chair and Secretary to sign HUD 51999 as presented Sharon Templin seconded. All in favor.

5. RESOLUTIONS AND ACTIONS

a. Resolution 2026-15:
Authorizing the closure of US Bank Payroll Tax Account

b. Action: Approving Board Chair and Secretary to sign HUD 51999

With no further business to come before the meeting, the meeting was adjourned.

6. ADJOURNMENT



Attest, Secretary


Chairperson

